



2017 NMSAR Council General Meeting

- I. Call to order – Mary Walker
- II. Introductions
- III. Minutes from ESCAPE 2016
– V. Weissenborn
- IV. Treasurer’s report –
– L. Zentner
- V. Committee reports
– ESCAPE – R. Armstrong
– Training – S. McGann
– Mapping Program – M. Buenemann
– Membership – A. Adamek
– Website update – A. Adamak
- VIII. Fallen Heroes
- IX. Ralph Dawdy Memorial
Award
- X. Service Awards
- XI. New Business
– Bylaw Revisions (V. Weissenborn)
– Membership Dues (A. Adamek)
– Forum Guidelines (R. Armstrong)
- XII. Board Elections (V. Weissenborn)
– Ballot presentation
– Nominations from floor
- XIII. Adjourn



2016 Meeting Minutes

- Prepared by Mary Walker
- Presented by Verena Weissenborn



Treasurer's Report

- NMSARC is an IRS Section 501(c)(3) non-profit
- IRS Form 990-N, NM Attorney General COROS filing, and NM Secretary of State, Corporation status are up to date.
- ESCAPE 2016 Finance Reports are available in each team packet and will be posted on the NMSARC website.
- Monthly bank statements and other financial documents are available for examination by contacting the Treasurer.



FY 2016 Budget

Wells Fargo & Capital One 360	FY 2016 Budget Goals
INCOME	
Bank Interest & Investment Income	\$ -
Commission From On-Line Sales	\$ -
Donation To NMSARC	\$ -
ESCAPE Registrations ALL	\$ 19,500.00
ESCAPE Merchandise Sales	\$ 250.00
ESCAPE Silent Auction & 50-50	\$ 3,175.00
ESCAPE Sponsor & Donations	\$ 6,000.00
Field Certification Patch	\$ 75.00
Mapping Program Sales	\$ 350.00
NMSARC Training Reimbursement	\$ 2,000.00
NMSARC Team Membership Dues	\$ 2,000.00
Repeater Sales	\$ -
TOTAL INCOME	\$ 33,350.00

Wells Fargo & Capital One 360	FY 2016 Budget Goals
EXPENSES	
Uncategorized	\$ -
Bank Charge	\$ -
Bank Deposit Fee	\$ -
Bank Petty Cash Out & ATM Withdraw	\$ 400.00
Bank Return Check NSF Fee	\$ -
Donation Disbursement To Teams	\$ -
ESCAPE Challenge Coins	\$ -
ESCAPE Equipment Rental & Purchase	\$ -
ESCAPE Food & Drink Services	\$ -
ESCAPE Instructor Track Leader Stipend	\$ 2,000.00
ESCAPE Publications & Printing	\$ 600.00
ESCAPE Registration Reimbursement	\$ 200.00
ESCAPE Venue Contract Rent	\$ 18,000.00
Storage Unit Rental	\$ 150.00
Guest Instructor Lodging	\$ -
Guest Instructor Stipend	\$ -
Guest Instructor Transportation	\$ -
Honoree Gifts	\$ 100.00
Insurance Liability Policy Premium	\$ -
Mapping Program Maintenance	\$ 500.00
NM PRC Tax Fee	\$ 30.00
NMSARC Conference Call & Virtual Meeting	\$ 400.00
NMSARC Equipment, Supplies, Consumables	\$ 300.00
NMSARC Team Reimbursement	\$ -
NMSARC Training Program	\$ 2,000.00
Operations, Events, Activities, Training	\$ 7,493.00
Repeater Development & Maintenance	\$ -
Transportation, Vehicle & Fuel & Rental	\$ 200.00
USPS PO Box Rental	\$ 128.00
USPS Postage & Mail Shipping Handling	\$ 49.00
Website Management	\$ 800.00
TOTAL EXPENSES	\$ 33,350.00
DELTA OF INCOME & EXPENSE	\$ -
	Zero Budget



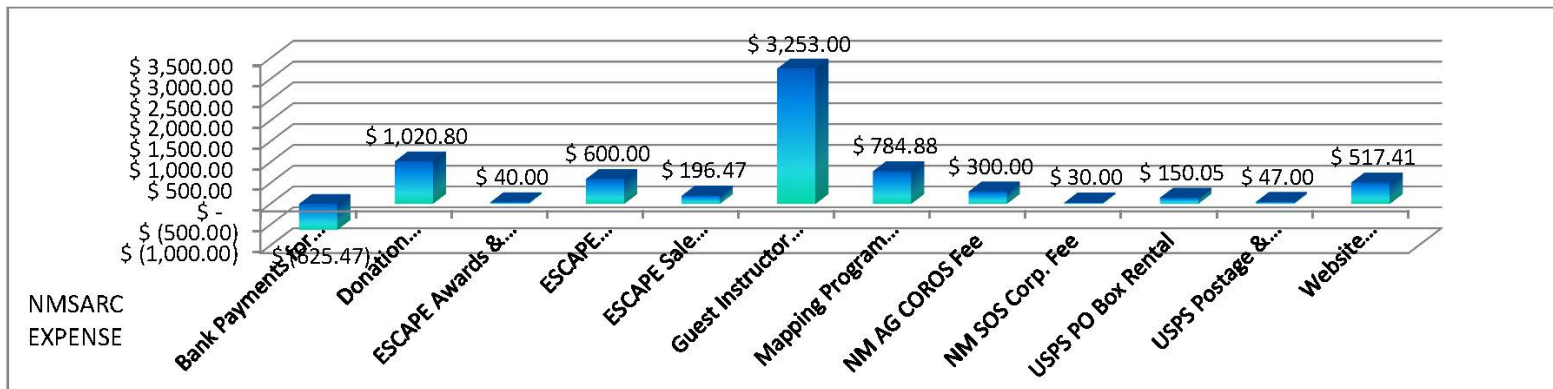
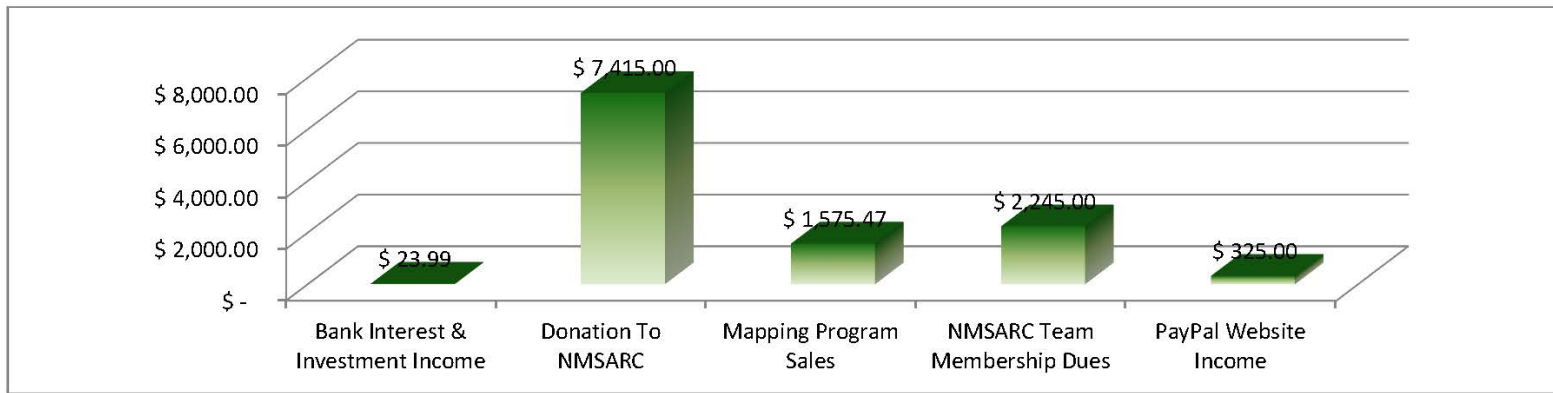
FY 2016 Budget

Composite of all Accounts			
FY 2016 Actual Activity			
01/01/2016 through 12/31/2016			
INCOME		EXPENSES	
Bank Interest & Investment Income	\$ 23.99	Bank Payments for Credit Cards	\$ (625.47)
Commission From On-Line Sales	\$ 38.23	Donation Disbursement To Teams	\$ 1,020.80
Donation To NMSARC	\$ 7,415.00	ESCAPE Awards & Honoree Gifts	\$ 146.00
ESCAPE 50 50 Raffle	\$ 185.00	ESCAPE Equipment Rental & Purchases	\$ 282.99
ESCAPE Merchandise Sales Income	\$ 663.00	ESCAPE Instructor Track Leader Stipend	\$ 110.00
ESCAPE Registration Day Pass	\$ 430.00	ESCAPE IT-Audio-Visual-Software	\$ 299.00
ESCAPE Registration Full	\$ 18,391.26	ESCAPE Office Supplies & Administration	\$ 1,328.75
ESCAPE Silent Auction	\$ 2,356.00	ESCAPE Publications & Printing	\$ 339.98
ESCAPE Sponsor & Donations	\$ 6,900.00	ESCAPE Registration Refund Reimbursement	\$ 1,300.00
Mapping Program Sales	\$ 1,575.47	ESCAPE Sale Merchandise Purchases	\$ 1,147.67
NMSARC Team Membership Dues	\$ 2,245.00	ESCAPE Venue Contract Rent	\$ 25,150.51
PayPal Website Income	\$ 325.00	Guest Instructor Stipend	\$ 3,253.00
TOTAL INCOME	\$ 40,547.95	Mapping Program Maintenance	\$ 784.88
		NM AG COROS Fee	\$ 300.00
		NM SOS Corp. Fee	\$ 30.00
		NMSARC Webinar	\$ 182.92
		USPS PO Box Rental	\$ 280.05
		USPS Postage & Mail Shipping Handling	\$ 47.00
		Website Management	\$ 613.41
		TOTAL EXPENSES	\$ 35,991.49



FY 2016 Budget

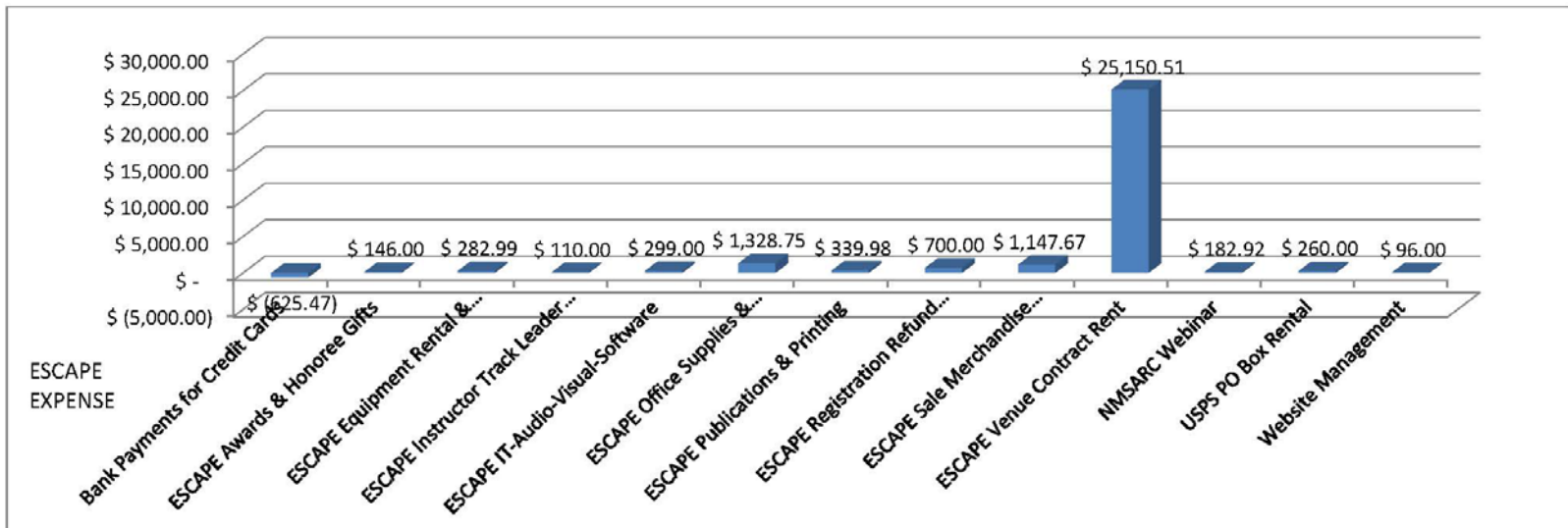
FY 2016 NMSAR Council Overall Income vs. Expense Transaction Summary





FY 2016 Budget

FY 2016 ESCAPE Overall Income vs. Expense Transaction Summary





FY 2016 Budget

Annual Financial Detailed Report of Fiscal Year 2016

01 January to 31 December

Wells Fargo Account 9550, NMSARC Administration

Starting Balance:	\$ 9,054.05
Ending Balance:	\$13,846.46

Wells Fargo Account 7702, ESCAPE

Starting Balance:	\$9,906.47
Ending Balance:	\$9,710.73

Wells Fargo Account 1937, Savings

Starting Balance:	\$1,820.91
Ending Balance:	\$1,821.45

Capital One 360 ING, Savings


Starting Balance:	\$5,409.41
Ending Balance:	\$5,429.32



Committee Reports



ESCAPE

- 166 pre-registered for the full conference, plus another 39 day registrations!
- Vendors –Rescue Tactics & Training, Las Cruces Motorsports
- Exhibits – Civil Air Patrol, NMSARC Communications, NMSARC Mapping Program
- NMSARC Gear –  Black polos with NMSARC embroidered logo & the state patch is back

ESCAPE 2017 Business Sponsors

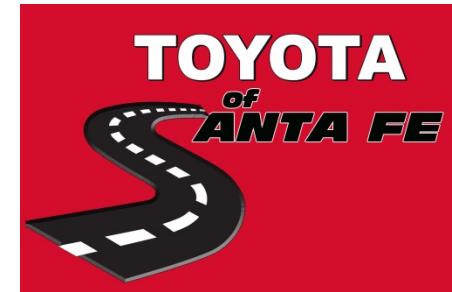


3000 E Lohman Avenue, Las Cruces, NM

575-556-3000

www.firstnewmexicobanklc.com

MEMBER FDIC



Los Alamos, New Mexico





ESCAPE 2017

Silent Auction Sponsors



**And a very generous donation of items from the
New Mexico State University Outdoor Store**



ESCAPE 2016

NMSARC Team Sponsors





ESCAPE 2017

Lots more to come

- Lunch today – 12–2 pm
 - “Admit One” ticket
 - Speakers:
 - Bob Rodgers
 - NM State Resource Officer, Department of Public Safety
 - Bob Baker
 - SAR Review Board member
- Dinner tonight – 5–7 pm
 - “Premium Ticket”
 - Robert Koester
- Silent auction and 50-50 Raffle – until 4 pm!
- Auction pickup beginning at 5 pm



ESCAPE 2018

- Negotiations are in progress to hold ESCAPE at Glorieta Camps near Santa Fe
- Planned dates are Thursday-Sunday, April 26-29, 2018
- Facility is large, tent and RV camping on site
- Stay tuned for more information.





Training

Contact:

Sean McGann

sean.mcgann@nmsar.org



Training

First priorities.

New Mexico allocates a certain amount of money every year for SAR training.

NMSARC and DPS are currently working to develop an appropriate system to process team-submitted requests for training funds.

We are also examining the most responsible way to allocate these funds.

For the moment it is a work in progress, however, I hope to have this process worked out ahead of the 2018 fiscal year.



Training

Here is what you need to know!

- The fiscal year for training mirrors that of the state; June 30-July 1.
- Application forms can be found at nmsarc.org/training, and will also be included in annual membership renewal packages.
- Ideally applications will be received Jan-Feb prior to the FY for which the training is requested and reviewed March - April of the same year with decisions made prior to the beginning of the new FY



Selected Trainings from FY 2017

DPS-sponsored

Organized by Al Webster & Tom Merchat

Mock Search

10/15

Rowe Mesa





Blackhawk Training

Hosted by Taos SAR and the National Guard 9/11/16 -
Carson National Forest

- Familiarize K9 and ground teams with safety protocols, acclimate dogs to live environment, evacuation procedures.

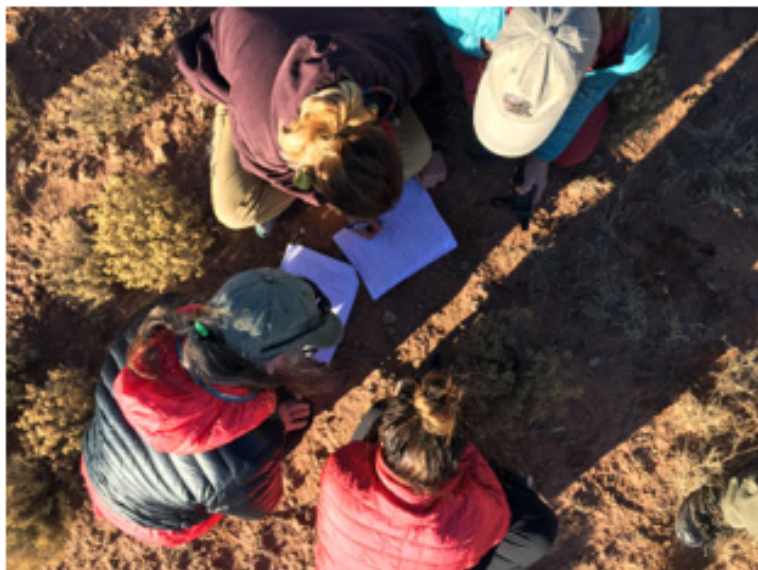




Land Navigation Training

Michaela's Buenemann, of NMSARC is an amazing land nav instructor. See if she can help your team out.

Galisteo Basin Preserve Dec. 3-4, 2016





K9 Live Find Air Scent Training

Hosted by Sandia Search Dogs, DPS & NMSARC



Stacie Burkhardt
& Patty Howell,
Matanuska Valley
SAR





Training for FY 2018

Ideas are always welcome. Please feel free to contact me.

- What do you have in mind?
- How could we be better prepared to do our jobs?
- Wouldn't it be great if _____ ?



Mapping Program

- Update



Membership

Membership Status

- 39 Organizational Members
 - 1 Agency Member
 - 2 Individual Members
 - 1 Honorary Member
-
- We had 2 teams choose not renew their memberships with the council this year.
-
- We have 3 new member teams:
 - UNM Reach & Treat based in Albuquerque
 - Mustang SAR based in Silver City
 - Southern NM Mounted SAR based in Las Cruces





Membership

NMSARC Team Benefits

- Eligibility to join the NMSAR-Forum
- Reduced registration fees for your team members at ESCAPE
- Reduced or no fee registration for NMSARC-sanctioned regional trainings
- Access to special training by qualified instructors for your team through NMSARC
- Voting privileges at ESCAPE
- Use of LCD projectors for training purposes at no charge
- Team Emergency Equipment Grant Program
- USGS Topographical Maps at prices about one third the USGS price
- Seed money (in the form of a loan) to sponsor trainings
- Assistance organizing large-scale training exercises
- Part of a statewide communication network for NM SAR teams



Website

(www.nmsarc.org)

Quick Overview

- The new site launched June 1, 2016
- We encourage any feedback!
- New features on the site are working well including our ESCAPE registration process.
- Trainings and Events are being added/updated by the council and also added by individuals directly through the Event Form.
- Resource page has tons of info including: Field Certification Exam, Map Order information, guidelines on the various search and rescue areas, mission reports, and the Café Press link where you can buy NMSARC personal items.
- Links page has a great collection of SAR related sites!



EVENTS

EVENTS

Below you will find training events available to NMSARC member teams including Department of Public Safety sponsored trainings, NMSARC sponsored trainings, and multi-team and/or multi-agency trainings. Other events of interest to the SAR community are also included.

NMSARC


January 23, 2017 (Monday) at 6:00 pm

NMSARC Board Meeting

All NMSARC meetings are open to the public. If you wish to attend or be included on a meeting conference call please email chair@nmsarc.org

Submit an Event

Description of Event (Include Date/Time/Location) *

Your Name * 

First

Last

Email *

Phone Number *

Submit

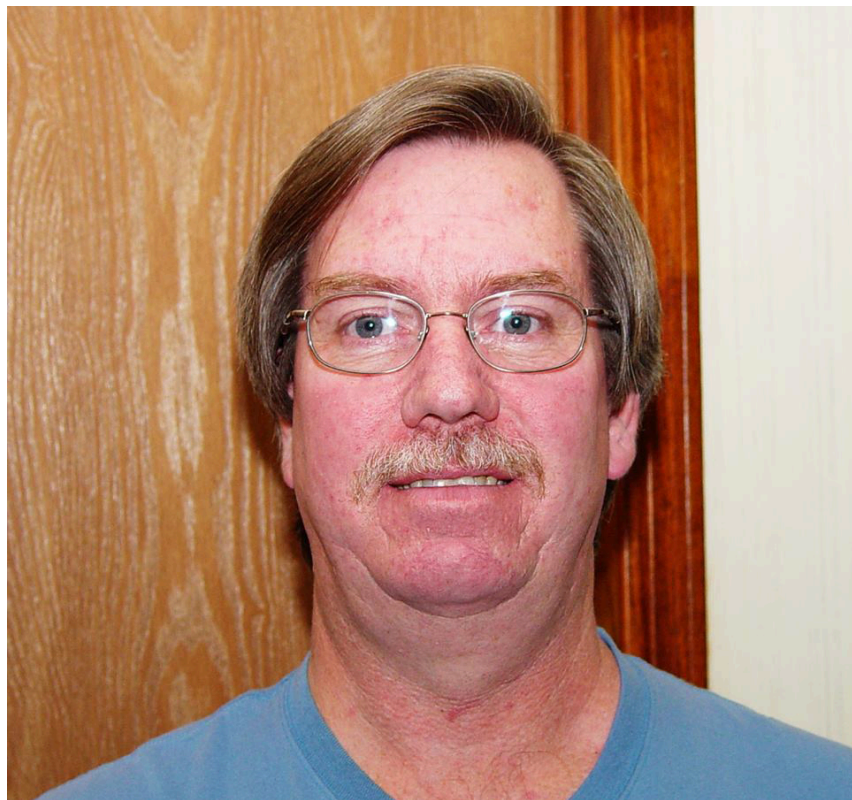


Fallen Heroes





Fallen Hero

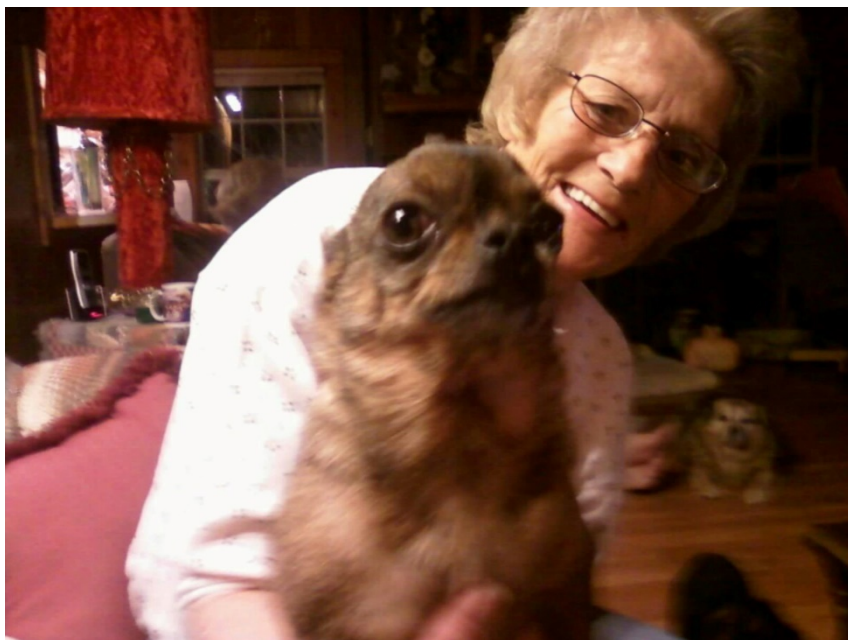


- Kurt Parkinson
 - Field Coordinator D2
 - San Miguel SAR



Fallen Hero

- Anita Winona
 - Luna County SAR
 - Secretary
 - Animal lover





Fallen K9 Heroes



- Atika
 - Handler: Randy Bouet
 - K-9 Search & Rescue
- Selah
 - Handler: Tom Morrish
 - Grant County SAR



Ralph Dawdy Memorial Award

Established to honor Ralph Dawdy of Bootheel Search and Rescue. Ralph was a Field Coordinator with NMSAR and a volunteer fireman who was killed in a vehicle accident while responding to a forest fire.

The Award is to go to an outstanding SAR volunteer nominated by the nominee's team.

The award is presented each year at ESCAPE.

Previous Recipients

- 2016 — **Dave Baldrige**, Sandia Search Dogs
- 2015 — **Uli Blann**, Organ Mountain Technical Rescue Squad
- 2014 — **Chuck Baker**, Catron County SAR
- 2013 — **Tony Gaier**, Cibola Search & Rescue
- 2012 — **Gary (ca\$h) Cascio**, Santa Fe Search & Rescue Group
- 2011 — **Charles (Chuck) Melvin**, K-9 Search & Rescue
- 2010 — **Bob Lathrop**, Chaves County Search & Rescue
- 2009 — **Paul and Linda McClendon**, Santa Fe Search & Rescue
- 2008 — **Mary Berry**, Sandia Search Dogs
- 2007 — **Bob Cowan**, Los Alamos Amateur Radio Club
- 2006 — **Beck Atkinson**, Angel Fire Search & Rescue
- 2005 — **Richard F. Himebrook**, Civil Air Patrol
- 2004 — **Dave Burdett**, Santa Fe Search & Rescue



Service Awards

- Presented to outgoing Board members
- 2017 Honorees
 - Larry Zentner, served 2011-2017
 - Roberta Armstrong, served 2014-2017
 - Mary Walker, served 2015-2017
 - Verena Weissenborn, 2016-2017



New Business: Proposed Bylaws Revision

Area	Change	Rationale
Signatories	<p>Prior: Signatories for Council financial accounts shall be Chair, Vice-Chair, Secretary and Treasurer</p> <p>New: Signatories for Council financial accounts shall consist of the Chair, Vice-Chair, Secretary, ESCAPE Chair, and Treasurer as a minimum; more board members may be added as required</p>	ESCAPE Chair is added to allow for greater flexibility and convenience when paying ESCAPE expenses
Number of signatures on checks	<p>Prior: Any check over \$1,000 requires two signatures</p> <p>New: Only one signature is required for banking, checking, and savings account signature card authorizations.</p>	The requirement for two signatures is logistically difficult with Board members spread across the state
Number of Board members required to approve spending of funds	<p>Prior: Any check over \$1,000 requires two signatures</p> <p>New: Any transaction amount below \$1,000.00 requires approval of one board member as a minimum. Any transaction amount at or over \$1,000.00 requires approval of two board members as a minimum</p>	The change helps to ensure oversight of large expenditures even though only one signature would be required.

Note. Text above corrected based on materials provided to member teams.



New Business: Membership Dues

NMSARC Membership Dues Adjustment Proposal

- **In Summary:** Our current operating expenses are exceeding our member annual dues income by several hundred dollars per year.

Expenses include: our mailbox, storage facility, mapping program maintenance, virtual meeting capabilities, supplies, and website fees.

- **In addition,** the current dues structure is highly regressive with large teams paying far less than small teams.

Example: A team of 11 members pays \$4.55 per member (\$50/year) while a team of 51 members pays \$1.47 per member (\$75/year).

Adjusting the membership categories based on team size would even out the cost across teams and increase council revenue by approximately \$500 per year.

If applied, 45% of teams would not see a significant change, and 47% of teams would incur an increase ranging from 40% to 100% with most at the lower percentile.



New Business: Membership Dues

NMSARC Membership Dues Adjustment Proposal

- **Current Structure:**

CATEGORY	ANNUAL MEMBERSHIP DUES
Individual membership	\$25
Teams 10 or fewer members	\$5 / per person
Teams 11-30 members	\$50
Teams 31+ members	\$75



New Business: Membership Dues

NMSARC Membership Dues Adjustment Proposal

- **Proposed New Structure:**

CATEGORY	ANNUAL MEMBERSHIP DUES
Individual membership	\$25
Teams 1-9 members	\$25
Teams 10-19 members	\$50
Teams 20-29 members	\$70
Teams 30-39 members	\$90
Teams 40-49 members	\$110
Teams 50-59 members	\$130
Teams 60 or more members	\$150



New Business: Proposed Forum Guidelines

Background

- The NMSAR Forum (email list) has been in use for many years without “official” usage guidelines.
- Questions are raised periodically about appropriate use.
- The NMSARC Board has approved a draft set of guidelines for team consideration.
- If affirmed, official roll out of the guidelines would occur after this meeting.



New Business: Forum Guidelines Summary

- Purpose of the Forum (...for discussion of topics of interest to the NM SAR community.)
- Forum Membership (i.e., Any member of a NMSARC member team is eligible to join. Other individuals may request membership and will be considered on a case-by-case basis.)
- Rules of the Road (a few samples shown below)
 - All posts must relate directly to search and rescue.
 - Be civil. Posts that are deliberately hostile or insulting to other members of the NMSAR Forum community will be removed and a warning sent to the posting party.
 - Do not advertise. You may post information about a product or service (e.g., fee-based training(s)) that are related to search and rescue.
 - Do not solicit personal information.
 - Include your name in all posts. Including your team affiliation is also recommended.
 - If you are unsure whether your post fits these guidelines, please send your request to admin@nmsar.org.
- Inappropriate Use (...A post may be removed by Board action and the person posting will be issued a warning. A second violation will result in permanent revocation of the individual's Forum privileges.



Board Elections

Term: 2017-2020

Terry Ann Miller

New Mexico Working K9s

Jon Hitchcock

Civil Air Patrol

Jenna White

Cibola SAR and UNM Reach and Treat

Scott Voorhees

Santa Fe Sheriff's Posse

Grant Reigelman

Philmont SAR