

New Mexico Emergency Services Council
Minutes of the Regular Board Meeting
October 24, 2008

The meeting was held at District 5 State Police Headquarters, 2501 Carlisle Blvd., Albuquerque.

Attending: Richard Swartz, Dave Baldrige, Brian Fuller, Tony Gaier, Robert Valdez, Kitty Mason, Keith Hayes, Phyllis Wright, and Gary Cascio. Absent: Dave McClard, Gail Zimmerman.

I. Call to Order - The meeting was called to order by Chairperson Gary Cascio at 10:14 a.m.

II. Minutes from Last Meeting - The minutes of the August 16, 2008, Board meeting were approved by e-mail on September 28, 2008.

III. Treasurer's Report - Richard presented the current account balances and a list of the transactions. The web hosting bill is larger because the hosting service was switched to www.godaddy.com. Gary asked about the policy of fuel reimbursements for board members. In the past the receipts have been sent to Richard and then a check is written and sent to the board member. A motion was made by Kitty, seconded by Robert, the Treasurer's Report was approved unanimously. The board members discussed the overall account balances and what should be done with the excess funds. Planning ESCAPE requires a lot of upfront costs. Other options are to have more training and lower the fees for ESCAPE. Richard stressed that the membership dues to NMESC do not cover the operating expenses for the board.

IV. Committee Reports

- A. **Training** – Kitty sent out a request on the NMSAR email forum to have teams post trainings on the NMESC calendar that are open to other teams. Currently there are a couple of field certification tests being scheduled at different locations around the state. A boot camp for this fall will need to be scheduled for January. Possible locations in Las Cruces or Truth or Consequences.
- B. **E.S.C.A.P.E.** – Once ESCAPE budget is approved by the board, the ESCAPE Chairs can proceed with making arrangements and expenditures. Assignments for the different ESCAPE Committee chairs will need to be set up and then dates and deadlines will be published. A new committee chair for ESCAPE will be the ESCAPE Information Officer (EIO), Kitty volunteered. The EIO will help to distribute information to teams, to the web page and to the NMSAR email forum. Kitty will start the process of requesting instructors for ESCAPE. People will be contacted and assigned to start organizing the different training tracks. Dave volunteered to set up the K-9 track. The Ralph Dawdy Award chair is the NMESC Board Chairman, Gary. White Mountain SAR Hosting will be contacted to be the hosting team of ESCAPE. The hosting team would be available to help at the front desk and other needs during ESCAPE. Gary will look into items to be sold at the registration desk. Confirmed vendors for: Sportsman Warehouse and Southwest Antenna. Possible vendors: Boundtree (medical and technical equipment) and Search Gear. Declined Vendors: REI. It was agreed to have a guest speakers for Saturday evening. Past guest speakers at ESCAPE were discussed. It was agreed to try and find a new speaker with the topic being SAR related or pertinent to SAR personnel. Robert will work on finding a speaker and topics ideas for consideration.

Board members were encouraged to start contacting their assigned teams and encourage them to attend ESCAPE. Other agencies that will be encouraged to attend ESCAPE and possible help as instructors: New Mexico National Guard, Southwest Air Ambulance, Border Patrol, CAP, OMI.

C. **Membership** – Nothing to report.

D. **Public Information Officer** – The fall Newsletter is posted on the web page and was emailed to some State Police officers. Gary will help out with the layout and design of future newsletters. The role of the NMESC PIO will be dealing more with external media and agencies, as well as NMESC member teams. Possible training classes for PIO at ESCAPE would be under the management track.

E. **Mapping Program** – Gary stated that there was nothing new to report.

F. **Website** – Gary had asked for ideas for updating and overhauling the web page. All board members were asked to review the web page and send Gary an email regarding any suggestions.

G. **Fundraising** – Tony had sent letters out asking for donations for the ESCAPE raffle. The Sacred Mountain SAR team disbanded and the equipment was turned over to NMESC. Some of the equipment is a trailer, wheeled litters, Germ Tripod, technical gear, personal avalanche beacons, medical bags, splints, traction devices, radios (no chargers). The board discussed how to distribute the equipment fairly to member teams. A raffle could be held at ESCAPE and be open to member teams only. Kitty will itemize and take pictures of all equipment. At a later meeting, the board will divide up the items for the raffle as well as finalize the rules for the raffle.

H. **P.A.C.E.** – No report.

I. **SAR Review Board** – No report.

V. Old Business

A. **Reimbursements** – No report.

B. **Website** – Possible advertising on the webpage was discussed. It was agreed that that it would not be a good idea.

VI. New Business

A. **Training Resource Directory** – Kitty suggested that a training resource directory should be set up. This book would be made available to members teams and allow a team to find an instructor for a training topic. Evaluations sheets should be done for each instructor at all trainings. The board discussed the possibility of having a rating system for each of the instructors and whether to post the rating in the directory. It was determined not to have the rating system. If Instructors continued to get poor reviews the board would determine if the instructor should remain in the directory. Instructors in the book would not be required to be a member of NMESC.

- B. **ESCAPE (2010)** – Possible locations for ESCAPE, will discuss at a future meeting. NASAR convention possibly in New Mexico in May of 2011. Possible involvement by the board will be discussed at a later date.
- C. **Brochures** – First type of brochure would be a general fact sheet for the FC and or the PIO in the field. The FC or PIO could hand out the fact sheet to the media on scene. The second type of brochure would be generic brochure that can be placed through-out the state at different places like chamber of commerce offices. A general brochure will be developed for teams to use and modify. Keith volunteered to help with putting the information together.
- D. **Ideas for spending money on teams** – See treasurer’s report
- E. **Electronic Files** – all board members encouraged to maintain electronic files.
- F. **Public Relations program** – See PIO committee report.
- G. **Calendar logins** – Gary encouraged board members to have teams post trainings on the calendar.
- H. **Future Meeting Dates:**
 - 1. December 6, 2008 – 10:00 a.m. in Socorro.
 - 2. February 7, 2009 – 10:00 a.m. Albuquerque
 - 3. 2009 meeting dates will be set up at the December meeting.

VII. Adjourn On a motion by Brian, seconded by Richard, the meeting was adjourned at 12:32 p.m.

Submitted by:

Brian Fuller, Secretary