

New Mexico Emergency Services Council
Minutes of the Regular Board Meeting
April 5, 2009

A tour of the Ruidoso Convention Center was conducted prior to the meeting. The meeting was held at Farley's restaurant.

Attending: Gary Cascio, Steve Crawford, Brian Fuller, Tony Gaier, Kitty Mason, Richard Swartz, Robert Valdez, Phyllis Wright, and Absent: Dave Baldrige, Dave McClard, Gail Zimmerman.

I. Call to Order: The meeting was called to order by Chairperson Gary Cascio at 12:41 p.m.

II. Minutes from Last Meeting: The minutes of the February 7, 2009, Board Meeting were approved by e-mail on March 10, 2009.

III. Treasurer's Report: Richard presented the current account balances (ESCAPE account \$17,842.⁹¹, ING Direct \$5,176.⁵², checking \$3,124.⁵⁰, Savings \$3,306.⁶¹) and a list of all the transactions. There are expenses for ESCAPE that will be coming up. A motion was made by Steve, seconded by Kitty, the Treasurer's Report was approved unanimously. A donation of \$500 was received for the Switzer search (#09-12-04). The board discussed the policy on donations made to a specific mission and whether it should include teams that were in the process of traveling to incident base. There was additional discussion related to the policy about whether to assess the administration fee from the donation. It was agreed to continue with the existing policy.

IV. Committee Reports

- A. Training:** The Winter skills training went very well with 16 people attending. Activities included snow shoeing, avalanche beacon search techniques, snowmobile searching, medical and K-9 activities. MACSAR has retained four (4) avalanche beacons and feel that they can be used very effectively as PLB, as long as they are within 70 feet. Kitty will assemble a display board with pictures from the training so that it can be displayed at ESCAPE. The desert skills class will start to be planned and promoted at ESCAPE.
- B. Membership:** Robert reported that to date there are 36 member teams plus one individual membership.
- C. Newsletter / Public Information Officer:** Gary is working on the newsletter.
- D. Mapping Program:** Tony will coordinate obtaining any maps that may be needed for training material for the classes ESCAPE.
- E. Website:** Gary provided an outline for the web site and asked the board members to provide any comments. There was a discussion about trying to take over the existing NMSAR email forum with the purpose of having easier access and possibly have the ability to look at an archive of past emails.

F. Fundraising: Tony received the application from the United Way and CFC. Gary suggested developing a simple brochure for NMESC to be able to hand out to prospective donors.

G. P.A.C.E.: No report.

H. SAR Review Board: No report.

V. Old Business

A. Training Resource Directory: Kitty will coordinate with Gary to see what the best format will be to maintain the directory.

B. ESCAPE: Course descriptions, bios are needed to be posted. AV equipment needed, NMESC owns 4 projectors. Steve made a motion that an additional four (4) projectors be purchased and that \$4,500 is allocated for the expenditures (2nd by Kitty) approved unanimously. Some instructors are requesting that NMESC provided computers so they can use power point. The board agreed that if instructors need power point presentation that they provide their own computers. The medical track is being taken over by Phyllis and she is starting to plan the medical track. Team packets and individual packets and the contents were discussed and who is assigned the items. Phyllis suggested that the board members call their liaison teams and encourage them to attend ESCAPE. Gary brought up purchasing merchandise so it would be available to sell at ESCAPE. Gary will find out the quantity purchased last year. Steve made a motion to purchase 1/3 the quantity of dated merchandise and 1/2 the amount with the new NMSARC logo (2nd by Phyllis) approved unanimously. Confirmed Vendors: Search Gear, SW antenna, and Boundtree Medical, Courage Sports will bring jackets that can be customized and be available to teams. Sportsman Warehouse of Las Cruces will be closing and canceled from attending ESCAPE. Phyllis is trying to work with Sportsman Warehouse from Albuquerque to schedule the event. The board will meet at 7:00PM to set up and assemble the team packets. Prior to the board meeting, 96 people have been registered. April 20 is the cut-off date for the final count on the meals. Kitty will contact Don Stone to see if he has any NMESC merchandise.

C. Donated Equipment: The duplicate title was generated. The original trailer title was found and needs to be signed and then it will be sent to Gary. Gary will then get the trailer licensed and registered.

D. Media Brochure: Gary provided a draft for review and asked for comments. Richard made a motion that Gary will get pricing for the brochure and email it out to the board, Steve seconded. Approved unanimously

VI. New Business

A. Board Elections: To date only one application has been received for the four vacant board positions. All board members are encouraged to try and find people to submit their names and bios.

- B. ESCAPE 2010:** Tony volunteered to be ESCAPE chair and will contact Glorietta for dates for 2010.
- C. Budget:** Steve discussed the proposed operating budget and the board reviewed each line item. The board discussed the use of phone conference instead of meeting in Albuquerque. Richard and Kitty will explore phone conference services. Steve made a motion to present the proposed budget to the general meeting (2nd Phyllis) approved unanimously. Capital outlays will be determined by the board at future meetings.
- D. Ralph Dawdy Memorial Award:** The committee has in the past, been composed of the NMESC Chair, James Newberry and the past recipient. Richard made a motion that a resolution be made that a committee be formed comprised of three board members (the NMESC chair and two other members appointed by the Chair) to review nominations and provide a recommendation to the board for the award (2nd Steve), approved unanimously. Gary, Robert, and Brian are on this year's committee. The committee discussed the nominations and made a recommendation to the board. The board approved the recommendation unanimously.

VII. Adjourn: On a motion by Robert, (2nd Richard.), the meeting was adjourned at 3:27 p.m.

VIII. Meeting Date: Thursday April 30, 2009 - 7:00PM

Submitted by:

Brian Fuller, Secretary