



## Meeting Minutes

Saturday, April 21, 2012 Location: Pojaque, NM

Present: Tom Bemis, Eric Hjelmfelt, Larry Zetner, John Gallegos, Cindy Oliver, Robert Cort, Nate Lay.

Absent: Joe San Filippo

Visiting: Una Smith

- I. Call to Order: Eric called the meeting to order at 1218.
- II. Minutes from last meeting: Robert moves to approve minutes from Jan. 12 meeting, 2nd by Larry. Unanimously approved.
- III. Chair Report: Eric reported on the formation of the SAR budget group.
- IV. Treasurer's Report: ESCAPE account: \$34,972.10; ING Direct: 5,308.53; NMESC: \$6,171.67; Savings \$1,809.64--TOTAL: \$48,261.94. TOTAL INFLOWS: \$21,736.18; TOTAL OUTFLOWS: \$992.06. New budget was proposed. Our Non-prophet Cooperate Report is due at this time. It was moved by Larry to approve the treasurer's report and 2nd by John. Unanimously approved.
- V. Committee reports:
  1. ESCAPE Report: The board was given a tour of the facility. We were able to fill up our hotel room contract with a 10% wavier from the facility. The food and beverage minimum was also met. There are over 190 participants in ESCAPE this year. 157 are paid participants, 33 instructors. We got over \$4500 in sponsors. John wants to get everyone to pre-register because of meals. They will only provide 3% more in food volume for those that were not pre-registered. Late registrants may not get meals. Most conference rooms have projectors, but John is asking board to bring their projectors and screens. Also, bring radios for PA service. We will need to pay for a screen, mic and podium for the big ball room. Rep King, Secretary Eden will be at ESCAPE for at least one meal with us. John made MANY good deals with the resort to help defray costs. It is proposed that volunteers who volunteer for a longer period of time be given a free meal ticket. The silent auction will be done in 2 stages. One stage will end Friday at 1:15pm, Saturday's auction will end 7:00pm (items to be picked up after keynote address), and Sunday will be the last phase that will end at noon. We are considering Ruidoso for ESCAPE next year. Bob will look into getting a quote from Ruidoso to announce this at this year's ESCAPE.
  2. Training Report: Larry reports that he would like for teams to post their team trainings on the NMSARC calendar so others can possibly share their specialized trainings with adjacent teams in their area. This may include, ICS courses, WFR courses, etc. AOBDC course was presented with CAP and Socorro SAR. It was very



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successful. There were 28 participants. It was state sponsored. National SAR school course--managed by coast guard--is coming to Santa Fe, NM in 2013. This course is for experienced SAR personnel. It is specifically geared / oriented to the Plans Section Chief duties with a NIMS / ICS concentration. Graduates receive the latest information and theories in SAR management from a National perspective. Larry will get the dates and post them on them on the website. Eric reports that the tracking course in the Santa Fe area that is scheduled for August is full (quickly sold out) and a 2nd date is being considered for those who are still interested and couldn't get in the August class. Joe is working on this 2nd class.

3. Membership Report: Cindy reports that at this time 36 teams have renewed their membership. Those that have not renewed will be contacted to find out the status of their membership applications. Dues help helps support state SAR. It gives teams a voice in the SAR community.

4. Newsletter / Public Relations: Joe is absent so no report was given.

5. Training Directory: Nate reports that he is getting a few applications back. There is a glitch on the web page and so applications are not getting through to the right person. The website will be set up to get to Nate's email address. Eric will make a push at ESCAPE and applications for the training directory will be in the ESCAPE packet.

6. Website/Facebook: Training page is out of date on the website. Eric and Larry will work at updating the information.

7. Mapping: There have had new orders for 68 maps during the past few months. The current balance is \$3168.95. It is a self supporting part of the NMSARC. We will try to get Bob to bring his mapping equipment to ESACPE so team can print maps there. Una will contact Bob to help get equipment down to ESCAPE and we will help him with the equipment.

### VI. Old Business

1. Speakers Bureau/Community Outreach: Eric reports that nothing has happened with this area right now. He proposes that we fold this into the training directory.

2. Mapping Overlays to Website: Tom sent documents to Eric and will wait to hear what to do with these. This will be ready for FC roundup in the summer of 2012.

3. Radio Repeaters: Tom reports that repeaters were recently used on a mock search, but there was a bug in the system. He is working the system out. Larry suggests that we look further into frequency management.

### VII. New Business

1. Board Member Nominations: There are 5 board openings for this year. There have been no resumes submitted at this time. We are all working to encourage people to become a part of the board.



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2. State Budget Plan: \$50,000 line item for SAR. The insurance will come out of different budget. It is up to the SAR board to write the budget. The Special Operations Bureau of the State Police would like a plan from the budget committee approved by the council to elevate professionalism of SAR in the State. This may include fuel reimbursements for trainings, those in the training directory going to trainings, and mission reimbursement, money for equipment (repeaters, satellite phones, FC kits, etc). This gives us the opportunity to increase the number of our trainings. Larry suggests that we use money for a better infrastructure at incident base or bring in speakers to ESCAPE. We have an opportunity to better the SAR community because of the budget that we now have. Anyone can be on the committee. Right now the committee is Gary Casio, Eric Hjermfelt, Al Webster, Chuck Baker.

3. Ralph Dawdy award: Board approves a nomination for the 2012 award.

4. SAR Review Board Nomination: Steve Crawford was not appointed to the SAR Review Board by the Governor. The office of the governor has asked the council to submit 3 names to them for this position. We suggest Bob Baker and Tom Bemis.

5. Radio License Narrow-banding: The change to narrow-banding is happening July 1, 2012. It will be confusing if there is a mission on this day. If there is, just keep your radio on the same channel throughout the mission.

VIII. Next Meeting Location/Date: This will be determined at ESCAPE once new board is in place.

X. Adjourn: It was moved by Bob to adjourn at 1645 . It was seconded by Tom. Unanimously approved.

Respectfully Submitted,

Cindy Oliver  
NMSARC Secretary