



## NMSARC BOARD MEETING AGENDA

**James Joseph Dwyer Memorial Police Substation**

**12700 Montgomery Blvd. NE, Albuquerque 10:00, August 18th, 2012**

Members Present: Eric Ejelmfelt, Larry Zentner, Bob Baker, Karon Avery, Al Webster, Cindy Oliver, Nate Lay, Joe San Filippo, Edwin Steimling, Una Smith.

Absent: Bob Cort, Max Gallegos

- I. Call to order: Eric, the Board Chair, called the meeting to order at 1010.
- II. Minutes from last Board meeting: The minutes from the last board meeting were motioned to be approved by Nate, 2nd by Larry. Unanimously approved.
- III. Treasurer's report: Little change from the last meeting. There is a down payment pending to secure Ruidoso for ESCAPE next year. Joe is the 2nd signature on the NMSARC accounts, Eric will also get a password in order to have access to online accounts. Account updates are posted on Googledocs for the board members.
- IV. Initial Comments: Eric introduced Bob Baker who is the SAR Review Board representative. The next meeting of the SAR Review Board will be September 28, 2012, 0900-1100 in the Chiefs Conference Room in Santa Fe, NM. On the agenda will be to review the SAR Act and the SAR Plan. Questions raised to be answered during that meeting will be: does the SAR Act and the SAR Plan reflect how SAR operates and does it need to be changed? There is a site on the DPS website posts the meeting minutes from the SAR Review Board. Una suggests that there be a transcript of the entire meeting posted. Bob Baker takes note of this. Eric would like to add Bob to the board email forum. It was motioned by Nate that Bob be added, Karon 2nd the motion. It was unanimously approved that he be added in order to be kept apprised of board actions.
- V. Committee reports

A. ESCAPE: Una reports that because of the fire in Ruidoso, she has not contacted the conference center for final contract. She will move on the contract soon. The dates for ESCAPE are May 10, 11,12, 2013. There are a number of volunteers working on a mailing list for agencies with interest in SAR in NM and neighboring states. She was approached by Fernando Moreira to possibly teach the 20 hour tracking class with a certification from his company. He is interested in providing this class. He will want at least 20 people to participate in the class and could handle up to 60. There was general discussion about what we are providing at ESCAPE and if any classes are offering any certification and which classes we offer that already provide certification (e.g., HAM, Field Certification). There was also discussion about offering the HAM certification every other year. Maybe an advanced HAM class could be offered on alternate years. The test can always be offered at ESCAPE without the class. New ideas were tossed around for ESCAPE. Eric suggested to share ideas around to our liaison teams for feedback. Do we want more certifications offered at ESCAPE?

Una states that she would like separating council merchandising including silent auction, raffles, and swap meet functions from it being handled by the ESCAPE chair at ESCAPE. This would be organized under the fundraising chair (Larry). If displayed at ESCAPE, it should be in the vendor room using board members to man the table. Nate suggests that we look at the merchandise that the councils sells to make sure we are marketing the most appropriate merchandise to SAR members.

- B. Training Directory & Speaker's Bureau: Larry reports there is little to report. There is no action on the training directory at this time. He is going to advertise these on the SAR Forum. Nate suggests that the SAR members be made aware of the directory and bureau and also what they are expecting as for participants. Larry will ask for volunteers through the forum, newsletter and liaison team. Una also suggests the he look inside the state for people who would be qualified and willing to offer their expertise such as the Native Plant Society of New Mexico.
- C. Training: AI reports that Max has sent out data collection on the forum of what the council wants in the way of training. Recently the following have been offered: 20 hour tracking course in Santa Fe last July with Fernando Moreiro. 21 participants. There is a council supported 20 hour basic tracking course in Las Cruces in October

and an advanced tracking course the weekend prior to this basic course. For the advanced tracking course there is no state reimbursement. There is \$3000 offered by the state DPS to pay for the 20 hour basic tracking course. There is a waiting list to join the tracking course. The instructor has offered to let them join the class for \$50 extra per student. There was discussion about how this \$50 will be taken care of either by DPS, individuals, or the board. It will be purposed to the state that they pay the extra \$500 to have extra students. If the state will not pay, then the students will pay the extra \$50. The state would like to know ahead of time what we like to spend the SAR monies on. Eric would like more trainings to happen and for each board member to organize a training in their area.

- D. Membership & Liaison Allocations: Nate passed out our liaison team assignments. ABQ Open space is looking to join the NMSARC. Socorro SAR is no longer a team. We discussed talking to volunteer fire departments that at times help on SAR missions to possibly joining the council. Nate will be sending out messages to renew memberships in November or December.
- E. Fundraising: Larry reports that most of fundraising happens at/for ESCAPE. He has not gone out to push agencies for fundraising. He would like to know what is expected of fundraising. Eric responds that if the state may decline to pay for trainings, he feels it would be good to have money from agencies or grants to provide funds to NMSARC to supplement trainings or provide addition trainings. Because of this direct approach to fundraising, Larry does not feel he is a good person to do fundraising. We will decide at our next meeting where we want to go with fundraising.
- F. Mapping Program: Edwin will contact Bob Cowan about what expenses he has encroached since our last meeting. The equipment is kept in Las Alamos in a county owned building used by the Las Alamos Amateur Radio Club.
- G. Newsletter & Public Relations: Joe reports that he missed a spring newsletter, but it going to combine it with the summer newsletter. He would like a statement from the chair to put into the newsletter. He is highlighting a team for each newsletter. This time Taos SAR will be highlighted. Please send newsworthy items to Joe and Edwin. Edwin also reports that he is going to put more design into the newsletter. Nate says he talked to Tooth of Time Traders in

Philmont to possible sponsor the newsletter for advertisement. In order to send out a hard copy, we could get permit postage prices for nonprofit organizations. Joe will look into this. Also the newsletter will be sent out the newsletter on the forum, but also to the team contacts.

- H. Website, FaceBook, Twitter: Eric says anyone can put new content on the website. He will help to post it. Karon will write a description of how to become a member of the council and will send that to Eric. Al also states that the missions page has not been updated. Linda McClendon is the one who updates this and appears to be behind. Al will call Linda to check up on this. Members have posted on the Facebook page and are encouraged to post anything that might want to be read. No names can be posted, but you can put team names that responded to missions. Anything that is reported in the newspaper can be put on Facebook.
- I. SAR Review Board: Next review board meeting is September 9, 2012 at 0900-1100 in the Chief Conference Room in Santa Fe, NM. A link will be posted to the minutes on our website.

## VI. Old Business

- A. Budget Committee: Nothing to report. The committee has not met.
- B. Repeater Project: Joe has been talking to Tom Bemis about what is involved with the repeater project.
- C. Narrowbanding: Most teams seem to be up and running with narrowbanding. Joe will put a reminder in the newsletter. We will contact our liaison teams to remind them about narrowbanding. ARES seems to be willing to help teams if need be.

## VII. New business

- A. Training planning/coordination/funding: DPS wants a training plan in order for them to reimburse trainings and estimated costs for each training. It is important that this plan be done in the next 3 weeks. Ideas are more advanced tracking to train people to be trainers, Wilderness First Aid, and training on helicopter landing zones. Please submit to Al any trainings. What needs to be on the plan is every training that we want to do in this fiscal year ending at the end of June.

- B. Email forum membership by outsiders: There was discussion about letting outside teams access to the forum. Larry thinks this would be OK. Gary is keeping spammers off the forum.
  - C. RO proposed Polices and SOPs: Eric will send out a electronic copy with changes.
  - D. MapSAR report (& mapping overlays to website): Karon reports that she has been in contact with Marc Levesque and Michaela Buenemann and will talk to them more when she is down in Las Cruces in October in order for her to become more familiar with the overlays and how to put overlays on the website so FCs and Planned Section Chiefs can download them for missions. Tom Bemis is doing a tutorial on how to use this.
  - E. Team information exchange/survey: Tony from WMSAR wanted to gain knowledge to how teams fund themselves, do paperwork, FCC licenses, etc. Karon is working on providing the procedures for how to become a recognized SAR team in NM.
  - F. NASAR, Mountian Rescue Association (MRA), FEMA outreach: Looking at their standards and when they maybe having conferences for more information. Una is in contact with MRA and they have agreed to post a link to ESCAPE. Maybe we can add SAR to FEMA Standards.
  - G. New website training page: Teams can put their trainings on the training page to advertise their trainings to others.
  - H. New website media page: Addressed earlier
  - I. Bilaws: Al states that the NMSARC bilaws are out of date and is going to look about them.
  - J. MLU with Natl. Forest: Avery reports Cibola SAR has maintained an MLU with the Forest Service. Is there a state wide MLU for SAR? The answer is no.
  - K. Board email: Eric would like for us all to communicate more on the board forum of thoughts and ideas.
  - L. Next board meeting location and date: November 10th, 2012, 5:00pm in Las Cruces, NM. Joe will secure a location.
- VIII. Adjourn: It was moved by to adjourn at 1323 by Nate, 2nd by Joe. Unanimously approved.

Respectfully Submitted,  
Cindy Oliver, NMSARC Secretary