



**Minutes for**  
NMSAR Council Board Meeting

6404 Los Volcanoes Rd. N.W., ABQ, NM

**12 Jan 2013**

Present: Eric Hjelmfelt, Cindy Oliver, Edwin Steimling, Karon Avery, Nate Lay, Max Gallegos, Larry Zentner

Visiting to help w/ ESCAPE preparations: David Phillips

Board members not present: Bob Cort, Joe San Filippo, SAR Review Board Rep: Bob Baker

Board President, Eric H called the meeting to order at 12:33 MST. He confirmed the resignation of NMSARC board members Al Webster and Una Smith

Minutes from last Board meeting: reviewed on-line as posted by Cindy Oliver

Treasure's report: Bob Cort will e-mail report to members ASAP

**I. Committee Reports:**

- A. ESCAPE (Karon); introduced ESCAPE continuity received from John Gallegos. Gratitude to John G for his extensive continuity and sharing of info to up-coming ESCAPE team. From this continuity, Karon A has developed a plan to outline/detail a time-line and preparations to host ESCAPE 2013. See her handout for details.
  - a. Remaining discussion items include: announcement/ advertisement/website promotional, logo, track lead volunteers, venue contract and venue registration process, presenters and their contracts and biography, multi-agency invitations for interoperability, key-note speaker, sponsors/ vendors contact/ invitation, and ESCAPE budget (NMSARC expenses/ registration fee amount criteria and other sources of income).
  - b. Concerning budget, Eric H asked Karon A for some budget expense and income scenarios similar to John G's former plans & forward to NMSARC board members by e-mail for review/ comment/ selection/ approval.
  - c. Discussion continued on combining some tracks that are "small" in scope into the Advance track.
  - d. Further discussion continued on key-note speaker selection criteria. Three people were noted and discussed. Will follow up w/ more info/ availability/ commitment/ reimbursement.
  - e. Next topic was auction and the criteria to manage the auction to include what to sell/ how/ who should sell, sponsor's donations & invitation letter to potentials.

- B. Training Directory & Speakers Bureau (Larry Z): nothing to report. Discussion clarified the purpose is to request speakers/ topics and share the training opportunity(s). Potential topics include Field Cert chapters, perhaps include these chapters at ESCAPE first two days and then offer the test on day three. Spirit of interoperability was encouraged. Team Liaison should also contact their assigned teams and encourage cross-training opportunities.
  - a. Eric H asked Larry Z to send e-mail/ coordinate throughout the state training opportunities and who would be willing to present training to other teams.
- C. Training--Eric states that he would like for more trainings to take place through out the state. Nate suggests that the winter training take place at Philmont during February, 2013. There was discussion about how and when to provide trainings. Max offered to be in charge of helping coordinate and find leaders of trainings and mock searches in the different areas of the state. He will plan to coordinate 4 mock searches in each region. Eric would like to offer another riverbank search class and also a search resource class which would include instruction on how to use dogs, technical, horses, ATV, etc. He will head this up. Bob Rogers has the money to help us with reimbursement for trainings, insurance and gas reimbursement. There have been significant searches this past year that have made a significant dent in the moneys available for gas reimbursement, but, there continues to be some money available. Fernando is offering tracking courses each weekend of May here in NM. Including basic tracking, advanced tracking and signcutting training.
- D. Communications-FCC License and Repeaters--Eric reports that Joe was to look into the FCC issues. Tom has agreed to build repeaters. FCC-need to get online to add repeater operations to the license. Eric asks Larry to talk to Ralph Milnes about VTAC frequencies, what is needed for SAR and how to get them loaded into radios. Ralph has offered a list of frequencies that are needed for SAR and how he has been able to add frequencies. Max suggests offering a link on the website to list those you can add frequencies to radios. The FCC license has been updated.
- E. Membership & Liaison Allocations--Nate is waiting on the applications to update the list. They are still coming in. We will update the liaison list because of the board resignations.
- F. Fundraising--Larry has nothing to report at this time. ESCAPE is where most of the fundraising is taking place. He is a bit stuck on how to raise money for the council. Greg Halstrum has indicated some interest in helping us, but he is very busy at this time. Larry will contact him to get some pointers. Eric also suggests offering support to teams as they do their own fundraising.
- G. Mapping Program--Edwin reports that he has not heard from Bob Cowan, however Eric does state that he does seem to have everything he needs.
- H. Newsletter & Public Relations--Edwin states that Joe will send him a copy of the newsletter before it is published. He is still waiting on a statement from the board president. Eric says to post it without a statement. It was suggested that periodic messages be posted from the board on the website/facebook/forum instead of publishing a newsletter quarterly. It is also suggested to use the calendar more for posting of the newsletter and also of trainings for easy access.

## II. Old Business



- A. Board Resignations--There was discussion about how to fill the 2 present vacancies. At this time the board seems to be functioning OK without filling the vacancies at this time, however, if anyone is interested, we would be willing to let them help with ESCAPE. It is in the bi-laws that only 2 people can be on the team from one particular team. At ESCAPE there will be 6 board openings for the next term.
- B. Training planning and coordination--the RO wants the specifics of the what trainings are offered and when the trainings would be offered.
- C. RO proposed Policies and SOPs--These have not yet been published to our knowledge. We will invite him to present the policies Friday night at ESCAPE.
- D. MapSAR report--Karon reports that she talked to Michella and Mark in December, but they were not able to help her at that time. This will take low priority for Karon in favor of ESCAPE. Karon may have them offer an entry level class at ESCAPE.
- E. Policy on Minutes--Our minutes cover official business that has happened during our own business meeting.

### III. **New Business**

- A. Training FC's and SC's in use of tracking resources--a class will be offered at ESCAPE to educate how to use this resource.
- B. AOBD Course Opportunity--Larry requests funds in order to attend an AOBD course in Boise, Idaho. He plans to attend and then bring back what he learned in his training to NM. CAP has agreed to pay the \$400 tuition. He is seeking financial assistance to help with the remaining funds which is approximately \$700, including airfare and hotel. It is a 3 day course. Larry is the person who teaches AOBD in NM and this course will provide him addition information to aide in his instruction. Eric will talk again to Bob Rodgers about the state financing this course for Larry. If the RO will not pay for this the council will consider an amount to pay. It was moved by Nate and 2nd by Max to help pay for airfare and hotel up to \$700 for Larry pending Eric's conversation with the RO and conformation of council budget from Bob. Unanimously approved.
- C. Request to support Signcutting Training (May17-19)--This will be put on the council calendar. Max will email Al Webster and Tony G. for clarification on what support they want for the signcutting training.
- D. Other: Ralph Dowdy Award--Nate suggests that nominations be taken for this award at this time.
- E. Next board meeting location and date--The next board meeting will be in Ruidoso, NM on April 6th or 7th at 1000. Eric will contact Bob Rodgers for his availability for the next meeting.

IV. **Adjourn**--It was moved by Karon and 2nd Max by to adjourn the meeting at 1545. Unanimously approved.

Respectfully Submitted,

Cindy Oliver  
NMSARC Secretary