



NMSARC BOARD MEETING MINUTES

Saturday, February 2, 2014 at 1300
Buffalo Thunder Convention Center - Room Vista B
30 Buffalo Thunder Trail, Santa Fe, NM 87506

Present: Larry Zentner, Karon Avery, Spenser Moreland, Bob Baker, David Phillips, Edwin Steimling

Guests: John Zoltai, Una Smith

1. The meeting was called to order by Karon Avery at 13:09
2. Motion to approve minutes from last meeting by Spenser, seconded by Larry, the motion was unanimously passed.
3. Treasurer's report – Larry Zentner
 - a. NMSARC Savings: \$ 1,810.91
 - b. NMSARC Checking: \$ 15,668.08
 - c. ESCAPE: \$ 18,160.67
4. Committee Reports:
 - a. ESCAPE – David Phillips
 - i. Chris Boyer, President, and Howard Paul, PIO, of NASAR will speak at the end of the general meeting on Saturday regarding NASAR and MRA updates.
 - ii. The council discussed the dedication of this year's ESCAPE to Bob Cowan.
 - iii. The task list for ESCAPE was discussed.
 1. Karon will put together packets for registrant and teams and deliver them on Thursday before escape.
 2. Food and Beverage: David Phillips
 - a. The food will be served buffet style and will have choices that include vegetarian, vegan, gluten free, other allergies, sugar free, etc.
 - b. There will be a cash bar
 3. Attendants who wear their badge and make purchases at the cash bar and other amenities at the resort will help the

- council meet the contractual requirements for the venue.
 - 4. There will be coffee service in the common rooms 24/7
 - 5. Snacks will amount to cookie baskets, nothing spectacular. Coffee and snacks are included.
 - iv. The council board went on a walkthrough of the vendor areas, course rooms, and meeting rooms with personnel from Buffalo Thunder.
 - v. From April 1st the Buffalo Thunder sign at the highway will advertise the ESCAPE conference.
 - vi. The Contract for vendors was modified from a NASAR vendor contract.
 - vii. The 50/50 Raffle:
 - 1. We have an Auctioneer - non-silent auction at Saturday dinner
 - viii. Advertisement of ESCAPE 2014
 - 1. Vendors + Sponsors - 16 verbal confirmations - 7 waiting for our billing system.
 - ix. Merchandise:
 - 1. T-shirts have been designed and are waiting for sponsor logos before production.
 - 2. There will be a dedication to Bob Cowan on the T-shirts.
 - x. Payment of Instructors and Facility
 - 1. Karon will provide a list of instructor names that will receive a stipend.
 - 2. David Phillips will supply Larry with the final cost.
 - xi. David makes a formal motion - We appoint a committee for ESCAPE 2015 now. Seconded by Karon, unanimously agreed.
 - xii. The Council discussed purchasing a hotel room for Friday and Saturday night for Chief Kassetas. In the event the Chief does not use the room, it functions as a backup for other honorable guests So moved by Karon, seconded by Bob Baker. Unanimously accepted
 - xiii. Spencer Moreland, Edwin Steimling, and Karon Avery will review the Ralph Dawdy Award nominees and choose a winner. This will take place thirty days before the convention.
- b. Speaker's Bureau – Larry Zentner
 - i. There is nothing to report from the Speaker's Bureau.
 - ii. The Council discussed the Boy Scout SAR merit badge and feels that it is important for teams in the SAR Community to reach out to local boy scout groups to offer mentorship and a knowledge base for the troops.
- c. Training – Lloyd Voigts (not present)
 - i. Karon reported that the latest ESRI MapSAR training that took place at NMSU in Las Cruces last month was very successful. She will mention more detail during the New Business section.
- d. PIO – Carrie Hale (not present)

- i. Carrie Hale has a list of objectives and goals to accomplish, and although she is not in attendance she will inform the group via email of her progress.
 - e. Communications – Lloyd Voights (not present)
 - i. Don Hinson sent Lloyd and Karon the Communications Strategy that he wanted the Council to review and approve. The Council reviewed the Strategy and found if modified with softer language the teams would be more accepting of it.
 - ii. Karon Avery will talk with Don Hinson regarding modifying the Strategy language.
 - iii. Larry moved to approve the Strategy once modified, Spencer seconds. Unanimously approved.
 - f. Membership and Liaison Allocations - Karon Avery
 - i. Karon audited the membership and has made phone calls to the point of contacts in order to get renewal applications and payments submitted for past due fees.
 - ii. There are currently 35 teams that have renewed their NMSARC Team Member status.
 - g. Fundraising – Spenser Moreland
 - i. Spenser researched the Amazon Smile Program regarding the donation of monies to non-profits. All we need to do is get the information to Dick Wagner to set up. Spenser will do this.
 - ii. David has been in contact with Amazon as well to discuss sponsorship opportunities.
 - h. Mapping Program – Karon Avery:
 - i. Due to the untimely death of Bob Cowan the Mapping program has been suspended until further notice. Karon is researching the historical records and talking to past NMSARC Board Officers regarding their knowledge of the original agreement between LACDSAR and the NMSARC (NMESC). There is no record of this 'team' (in the Resource Directory or that anyone knows of). It may be that this team is no longer in existence. Karon will continue her research into the matter and will report her findings to the Council Board. The website has been modified to reflect that this program is suspended until further notice.
 - i. Public Relations – Edwin Steimling
 - i. There is nothing to report. Carrie has been keeping the Facebook/Twitter up to date with NMSARC events.
 - j. NM SAR Review Board - Bob Baker:
 - i. The last meeting took place Friday January 24, 2014 at the African American Performing Arts Center & Exhibition Hall located in Albuquerque.
 - ii. Five members from the NM SAR Review Board are wanting to attend ESCAPE. Karon asked Mr. Baker to have those members RSVP with her.
 - iii. Chief Kassetas intends to attend the entire conference.

- iv. Bob Rodgers presented his 2013 report:
 - 1. Mentioned issues that have arisen during recent missions. An outcome will be that Field Coordinators will have training this summer.
 - 2. There are concerns about the low level turnout for first operational period of many missions.
- v. The SAR Plan revisions have been incorporated.
- vi. The Sheriff's Association has fragmented. There is a concern about the continued existence of the Sheriff and Police Association.
- vii. There are concerns about those teams practicing medicine on a mission having appropriate medical direction. Kyle Thornton wants teams to report who their Medical Director is, the scope of practice, and submit copies of medical licensure for all members that practice medicine in the field.
- viii. Major Adrian Armijo has replaced Major Mark Umprovitch.
- ix. Chief Kassetas intends to invite his captains from around the state to ESCAPE 2014
- x. The next NM SAR Review Board meeting will be held on Friday, April 25th, 2014 at 0900-1200 during the ESCAPE conference at Buffalo Thunder Resort and Casino
- xi. The SAR review board would like to set aside some time to get to meet with members of the Council Board. Since the conference is a very busy time for the NMSARC Board Members this may or may not happen.

5. Old Business:

- a. ESRI MapSAR – Karon Avery
 - i. The training was very successful, there were Field Coordinators on hand that have professional GIS experience that felt this software may work during a mission.
 - 1. Action Plan - Marc Levesque has spoken to Bob Rodgers regarding his thoughts on the software and its realistic functionality on a mission. He is planning to beta test MapSAR software on mock mission trainings with the Section Chiefs down in the southern part of New Mexico. Marc is already scheduled to demo the program during the next Field Coordinator's Meeting to be held at the end of May.
 - 2. Karon has discussed and has an agreement from the Director of the UNM Geography Department for future MapSAR trainings to be held in Albuquerque.
- b. NMSARC credit card – Larry Zentner
 - i. An ESCAPE registration credit card payment option will be made available soon on the website.
 - ii. We should have credit card payment availability during the ESCAPE conference

6. New Business:
 - a. SAR Games-
 - i. Lloyd is not in attendance to comment on this issue.
7. The next meeting will be held on Saturday, April 26 at 0800 during ESCAPE 2014 at Buffalo Thunder Resort and Casino
8. Adjourn: 1556 Karon adjourns the meeting.

Respectfully Submitted,

Edwin Steimling, NMSARC Secretary