

**New Mexico Emergency Services Council
Minutes of the Regular Board Meeting
February 9, 2008**

The meeting was held at District 5 State Police Headquarters, 2501 Carlisle Blvd., Albuquerque, NM.

Attending: Gail Zimmerman, Don Stone, Gary Cascio, Brian Fuller, Tony Gaier, Ross Holbrook. Absent: Sue Williams, Richard Swartz, Dave Baldrige, Robert Valdez.

Note: John Van Dreese had notified the Board that he has resigned due to a job transfer.

The six members attending did not constitute a quorum – seven are required; therefore, voting on issues raised during the meeting was completed via e-mail.

I. Call to Order - The meeting was called to order by Chairperson Gail Zimmerman at 10:00 a.m.

II. Minutes from Last Meeting - The minutes of the December 8, 2007 meeting were approved via e-mail on December 24, 2007.

III. Treasurer's Report - Richard had e-mailed the Treasurer's report prior to the meeting. Don made a motion to approve, seconded by Ross. The report was approved via e-mail subsequent to the meeting.

IV. Committee Reports

A. Training - On a question by Tony, it was agreed that Board members could post team training information on the Council's website's calendar. Gary will send Board members user names and passwords to allow this.

B. ESCAPE - Tony reported that he still needs more instructors. Brian will assist. The members present agreed to buy polyester T-shirts for purchase by attendees. Gary will design the graphics. A motion to approve was made by Ross, seconded by Don, and subsequently approved via e-mail. It was agreed that drinks and snacks, which must be catered by Glorieta, will be provided. It was also agreed subsequent to the meeting, via e-mail, that patches and bumper stickers be offered as incentives for early registration. With respect to the ESCAPE contract, Tony will check with Glorieta to see if the estimated guaranteed attendance can be lowered without penalty. It was agreed that instructors (estimated at 20) would be offered a stipend of \$100, unless refused, plus reimbursement for handouts (with receipts). On a motion by Ross, seconded by Gary, it was agreed to increase this budget item to \$2000. It was also agreed to increase the postage budget to \$200. Tony will send an updated budget to Gail who will e-mail it to the Board for final approval. The budget was approved via e-mail. Tony reported that he had only one suggestion for a guest speaker. Gary agreed to assist in finding one. Gary will also design graphics for a gift to be presented to outgoing Board members. Because

John Van Dreese was a source of projectors, his resignation created a shortage. The question of whether the Council should purchase additional projectors as opposed to renting them was discussed. No decision was reached. Gail suggested having the instructors provide their own projectors and soliciting them on the SAR Forum. Tony reported on his visit to Glorieta on February 8. He reported that Barbara Zabriskie is working on the silent auction. The liability insurance should stay the same. Tony will work with Dave in getting out a press release. The ESCAPE Policies and Procedures were approved via e-mail, subject to changing the date.

C. Membership - Gary will rework the team membership letter.

D. Newsletter - No report due to Dave's absence.

E. Mapping Program - Gary reported that the program is going well. It was agreed to include information about the map program in the team packets and to post samples at ESCAPE.

F. Website - Gary will be looking into expanding the site. When questioned about posting the recent newspaper articles on the website, he reported that the Albuquerque Journal charges \$200 per year to allow their articles to be placed on web sites. The Journal will be asked to waive the fee for the Council as a non-profit organization. Brian reported that the Silver City Sun-News allows web posting of articles provided the paper is given credit.

G. Fundraising - Gail reported that she has received no report from Steve Van Kouteren, Fundraising Chair.

H. PACE - Gail reported that the PACE committee has received several suggestions for changes to the map and compass section of the Study Guide. She, James Newberry and Paul McClendon will revise as needed.

I. SAR Review Board - Ross has discussed this issue with someone in the Governor's office and with James Newberry. The Review Board has not met in about four years and no progress has been made in appointing a new Board.

V. Old Business

A. Reimbursement - Brian reported that some team members are getting better information concerning reimbursements. Tony mentioned that Cibola SAR files vouchers as a team, then reimburses their members when the state reimburses the team.

Because an individual team has contacted the DPS Secretary concerning funding for SAR, the Board agreed to revisit this issue. No decisions will be made until some research is done including understanding Colorado's system and the NM EMS tax. Gail will also discuss the issue with the Area Commanders. Tony suggested that Sue cover

this at a forum at ESCAPE. Gary will research the Colorado system. The issue was tabled until the April 12 Board meeting.

B. Investment of Funds - Gail reported for Richard that the account with ING is set up, \$5000 has been transferred from savings and the first interest payment has been credited.

C. Press Release - Media Event - Don reported for Dave that KOAT-TV has agreed to devote 2 to 2 ½ minutes of air time to local (Albuquerque) SAR teams in late February or early March. Planned are demonstrations of a high-angle rescue by AMRC, a K-9 search by Sandia SAR Dogs and a demonstration of NMSARST's communications trailer. Gail asked that it be made clear that the State Police is the proper agency to be notified in case of a search or rescue. Gary asked whether KOAT might provide a short clip to post on the Council's website.

VI. New Business

A. New Board Member - The Board agreed subsequent to the meeting, via e-mail, not to fill the vacancy created by John Van Dreese's resignation since new Board members will be elected May 17 at ESCAPE. Gail pointed out that the Membership Co-Chairs need to redistribute John's liaison teams. She also asked Board members to contact their teams concerning ESCAPE.

B. Logos - Gail pointed out that there are several versions of the Council's logo extant. It was agreed that it should be standardized. Gary will prepare a proposed design.

C. Donations - Gail reported that thank-you letters with contributions of \$200 and \$50 have been received on behalf of the two snowboarders rescued at the Santa Fe Ski Basin in January (Mission 08-01-03). The contributions will be distributed among the participating teams along with copies of the thank-you letters.

D. Next Meeting - The next meeting will be held April 12, 2008 at 11:00 a.m. at the Glorieta Conference Center.

VII. Adjourn - On a motion by Ross, seconded by Brian it was agreed to adjourn at 1:55 p.m.

Submitted By:



Don Stone, Secretary

Approved: March 12, 2008