



**New Mexico Search and Rescue Council**  
**Board Meeting Minutes**  
Monday, June 5, 2017  
Telephone Conference 1800-2000

**Attendees:** Aimee Adamek, Roberta Armstrong, Michaela Buenemann, Jon Hitchcock, Sean McGann, Terry Ann Miller, Terry Morton, Ruth Ann Neal  
David Price, Eric Roybal, Larry Zentner

**Absent:** Grant Reigelman, Scott Voorhees

**Other Attendees:** None

**Call to Order:** Meeting was called to order by David Price at 6:12 pm.

**Approval of Agenda and Minutes**

- Approval of meeting agenda. Motion: Roberta Armstrong moved to approve; John Hitchcock seconded. Vote: Aye – 10, Nay – 0, Abstentions – 2
- Approval of NMSARC board meeting minutes from February 27, 2017. Motion: Terry Morton, Terry Ann Miller seconded. Vote: Aye – 10, Nay – 0, Abstentions – 2
- Approval of NMSARC board meeting minutes from April 2, 2017. Motion: Larry Zentner, Roberta Armstrong seconded. Vote: Aye – 10, Nay – 0, Abstentions – 2

**Old Business**

- **Debriefing Process – All**
  - Concern about risks to organizations.
  - More follow-up conversation with Verena necessary.
- **SAR Vehicle Insurance – R. Armstrong**  
More follow-up conversation with Verena necessary.
- **Bank Signature Card – L. Zentner, J. Hitchcock**
  - New Treasurer needs to be determined and signature card needs to be transferred.
  - Need to review bylaws to add up to 5 signators, including the ESCAPE Chair.
  - John may be able to facilitate transfer with a mail in copy of driver's licenses.

**ESCAPE 2017 – R. Armstrong, A. Adamek, D. Price**

- **Update:**
  - Final report posted, ESCAPE successful, some profit made, some reporting left to do.
  - Still looking for comments. Survey Monkey via internet this year was more successful.
  - Have we have outgrown the Las Cruces Convention Center. Are there other rooms available? If we had two additional rooms would it still work?
  - Key expense is AV equipment, more than \$100/day, Recommend investing in our own.
- **Forum Guidelines Implemented - yes**
  - R. Armstrong also working on bylaw changes.

### **Treasurer's Report – Larry Zentner**

- **Update:**
  - Balances, Checking Council \$16,282.00, ESCAPE \$15,239.00, Savings \$1821.00, Credit Card \$0
  - Paypal, has a significant balance due to a mission near the Gila, checks to 6 teams pending. L. Zentner will take care of it before treasurer transfer. Remaining funds to be moved to ESCAPE account
  - Larry Zentner volunteering to continue checking mail as there are no ABQ board members.
  - Setting up Quicken for several people to see account
  - J. Hitchcock proposes that we go to Quickbooks online, anyone with login and password can access accounts.
  - R. Armstrong looking into Quickbooks online. 5 people = \$50/year
  - Motion to purchase Quickbooks tabled

### **Membership – Aimee Adamek**

- **Update:**
  - Changes to membership fees – adjustments made. Info needs to be updated on website.
  - Terry Ann Miller volunteers to help with this position
  - Membership requirements remain unclear. A. Adamek has created a document that outlines determining factors.
  - Team Liaisons – make adjustments for departing members. New assignments:
    - J. Hancock to take Chavez County and Civil Air Patrol, NMSAR Support Team
    - T. Morton to add RT 66 Flyers SAR, NM Working K9
    - Eric Roybal to add SFSAR
    - D. Price to add ANM Mustang SAR, UNM Reach and Treat
  - To be determined Socorro SAR, Cibola SAR
  - San Miguel SAR did not review
  - A. Adamek and T. Morton working on membership with Cibola County Sheriff SAR, reviewed and approved by the SAR Review Board at ESCAPE
  - D. Price & T. A. Miller interested in taking membership if AA is too busy with ESCAPE Chair

## Training Updates – S. McGann

- Waiting for reimbursement for tracking classes. Classes must take place before council can be reimbursed.
- Reminder to move permanent or ongoing classes to Board's attention.

## Communications – T. Morton

- Update:
  - Problem with Vtac 37 repeaters, TM looking into it. TM looking for older repeaters as a form of backup, waiting for Bob Rodgers to get back to him.

## New Business

1. Officer Elections:
  - **Vice President.** S. McGann volunteered. Motion: J. Hitchcock, seconded: Michaela Buenemann. Vote: Aye – 10, Nay – 0, Abstentions – 2. Motion passed.
  - **Treasurer.** J. Hitchcock nominated. Motion: R. Armstrong, seconded: Michaela Buenemann. Vote: Aye – 10, Nay – 0, Abstentions – 2. Motion passed.
    - Ruth Ann volunteers to assist.
  - **Secretary.** Tabled.
  - **ESCAPE Chair.** A. Adamek nominated. Motion: R. Armstrong, seconded: J. Hitchcock. Vote: Aye – 10, Nay – 0, Abstentions – 2. Motion passed.
2. ESCAPE 2018:
  - Ongoing discussion about location. Glorietta has not provided a sufficient contract. Determination to be made within 10 days. Otherwise looking into Philmont and Buffalo Thunder.
  - Board members are reminded that they are key to fundraising for ESCAPE
3. Book request to use wilderness tips and logo from NMSARC website.  
Motion: R. Armstrong, seconded: Aimee Adamek. Vote: Aye – 10, Nay – 0, Abstentions – 2. Motion passed.
4. Buy projectors for next ESCAPE.
5. Interest in starting a K9 specific forum
  - Easy to set up, administrative work involved,
  - Questions about current board staffing, oversight, management and other similar sites.
  - Further conversation required.
6. Radio Frequency Usage Policy
  - Change language to reflect that on an authorized mission any responding resource may use these frequencies. This is not applicable to training.

- Motion: R. Armstrong, seconded: E. Roybal. Vote: Aye – 10, Nay – 0, Abstentions – 2. Motion passed.

7. Reduce Paperwork for Incident Base

- Tabled.

8. Website and Technical Management.

- D. Price offered to volunteer with ongoing web management.
- Ongoing conversation concerning the purchase of Quickbooks and integration with the creation of a new account with Pioneer Bank. J. Hitchcock to present summary of purpose/necessity. E-voting to come.

**Next Meeting:**

- July 17, 2017, 7PM

**Meeting Adjourned**

- Motion to adjourn by E. Roybal, seconded by Michaela Buenemann
- The meeting adjourned at 8:12pm