



**NMSARC BOARD MEETING**  
**111 Sierra Blanca Dr., Ruidoso**  
**10:00, April 7th, 2013**

Present: Eric Hjelmfelt. Larry Zentner, Bob Cort, Joe San Filippo. Lloyd Voights, Max Gallegos, Karon Avery, Edwin Steimling. Nate Lay, Cindy Oliver

- I. Call to order: The meeting was called to order by Eric at 1040 following a tour of the Ruidoso Convention Center. Eric welcomed Lloyd Voights who is filling one of the vacated board positions. He was voted in by the board and his position on the board will go before the general election at ESCAPE, 2013.
- II. Minutes from last Board meeting: Joe had some concern about a statement under the newsletter about waiting for a message from the president for the newsletter. He stated that he was not waiting for that message for the newsletter. Making that change, it was moved by Larry and 2nd by Nate to approve the minutes from the last board meeting. Unanimously approved.
- III. Treasurer's report: The ESCAPE report was presented by Bob. The estimated cost of ESCAPE, 2013 is \$20,576.45. At this point we have an estimated ESCAPE, 2013 income of approximately \$13,165.45. He brought the cash flow from from ESCAPE 2012. Inflow was a total of \$30,761.50 and outflow was \$38,466.94. This was a loss of \$7705.44. Other account balances--ESCAPE: \$14,013.82; ING Direct \$5324.53; NMESC \$10,701.28; Saving \$1810.25. There was a donation of \$1000 for a mission that happened in 1998. It is being investigated who was on that mission in order to disburse the funds to participating teams. It was moved by Larry that if there were teams on that mission that are no longer in existence that the donated money be divided by the number of existing teams. This was 2nd by Joe, unanimously approved.
- IV. Committee reports
  - A. ESCAPE: The keynote address will be Kimberly Kelly. There is separate money donated to help pay her costs.
    - a. Track Leads: All track leads are in place and all class courses are filled with instructors. She is still missing the instructor agreements from 3 instructors.
    - b. Room usage plan: During the convention walk through we worked on getting rooms assigned for each track.
    - c. Drink Service: Unfortunately, this year Sacred Grounds Coffee will not be able to provide our beverage service because it is not an approved vendor by the convention center. Karon is looking into the beverage service from the convention center. Discussion included dropping the soda's from the the service and increasing the length of time that coffee service is provided. Bob moved that we drop the sodas from the service and increase the length of time the service is provided, not to exceed the \$750. Joe 2nd this motion. Discussion continued to clarify the service. Larry feels that the coffee should only be provided in the morning. Unanimously approved. Karon spoke with with the convention center during the meeting and they agreed to this service.
    - d. Projectors & whiteboards: Council will bring the projectors and white boards that they have. Philmont Scout Ranch has also volunteered to bring projectors as did Lloyd. It is felt that we need 8 projectors and will not use the convention center's. The council will also bring the screens they own.
    - e. Auction: Carolyn Scarborough and Barbara Zabriskie. have been doing a great job getting items donated. Barbara Zabriskie. will head up organizing the auction as she does each year. Each council member is expected to provide 3 items for the auction.

- f. Vendors: Tooth of Time has decided not go come to ESCAPE this year because of their own cost. They may reconsider coming if the council could help with some of the costs. Nate will continue to work with Tooth of Time. Search Gear is unable to come.
- B. Training Directory & Speaker's Bureau: Larry reports that there is nothing new. The training directory does not seem to be taking off as thought. People are not providing information/resources for the directory. Larry recommends that the training directory be removed.
- C. Training: Max reports that he has planned to do mock search scenarios. One mock that was scheduled was postponed because of a search that happened involving may of the teams participating in the mock search. It will be rescheduled. He is looking into have several mock searches using different resources including CAP, LPB, USAR, comms, mass casualties, wild land fire, etc. Lloyd stated that he will help with this. Max and Lloyd will work on a plan that will be presented to the general membership at ESCAPE, 2013. Eric suggests basic search skills trainings, utilizing SAR resources and water bank searching are also recommended to be provided in the next year for trainings.
- D. Communications - FCC License & Repeaters: Joe reports the FCC license is updated for narrow-band. Bill Kaufman pointed out that 155.160 is not authorized for repeater operations. Any change to the license other than adding narrow band has to be submitted to the FCC by an authorized frequency coordinator, who is knowledgeable enough to know that the frequency will not interfere with other frequencies. Professional companies that are authorized frequency coordinators offer this service for a fee. Joe contacted three agencies and found that it will cost about \$190-\$330 to have a company submit the request to add repeater operation to 155.16. Larry thinks that 155.160 cannot be for repeater operation with SAR2 or SAR3, as they are too close to 155.16 in frequency. So repeater operation needs to use other frequencies. SAR 2 or SAR 3 can be used for repeater operations. Joe will find out if he can add repeater operations to SAR 1. He will look to get it done for free and if not he motions that we submit a request to Apco International to spend \$190 to get this done. 2nd by Max. Unanimously approved. Joe talked to Tom Bemis during the meeting; Tom confirmed 155.160 cannot be used for repeater operation with SAR2 or SAR3, as an 8 MHz separation between transmit and receive frequencies is required. The reason to license 155.16 for repeater operation is to make legal any teams that might have repeaters using 155.16 and another "private" frequency. Joe will make an effort to find out of there are any such teams and request the frequency coordinator service if there are teams using 155.16 for repeater operation. Repeaters: Tom Bemis has made a portable repeater for \$950. Tom said that if he has 2 people to help him, he can make all four in a day once parts are ordered and delivered. The state will buy 4 of them and reimburse the council. Joe moved that the council pay Tom Bemis \$4000 to build the repeaters. 2nd by Larry. Unanimously approved.
- E. Membership & Liaison Allocations: Nate reports that 35 teams have payed their member dues. Most applications are in.
- F. Fundraising: Larry asks what this accomplishes for the council. Eric states that he would like for the council to provide help to SAR teams to help them with fundraising. Max states that there needs to have a specific goals for which to raise funds. Most of the time our fundraising has been for ESCAPE but it could be defined to raise funds to help with council trainings. Eric states that another reason the council would raise funds to keep the price for ESCAPE down for council members.
- G. Mapping Program: Bob Cowan (as per Karon) says that all is well with the mapping program.
- H. Newsletter: Newsletter came out and it looks very good.
- I. Website, FaceBook, Twitter, Public Relations: Facebook is a quick way to get information out quickly to the council. Gary Cascio posts on FaceBook often as

FaceBook administrator. It is easy for members to tap into FaceBook quickly. Edwin will start posting information on FaceBook and maybe become an administered on FaceBook. Eric will continue to be PIO. Eric reports that the website gets positive comments from other SAR teams in other states. There was talk that the website needs to be updated.

V. Old business

- A. AOBBD Course: Larry will be heading to the AOBBD course. He had requested that NMSARC council help pay for lodging and it was approved at the last board meeting. He will send the receipts for lodging and travel after he has completed and passed the AOBBD Course. He will be presenting at a state course in July, 2013.
- B. Training Plan/Curriculum Committees:: Larry suggests that we put in writing certain skills set/standards for SAR members to train toward.

VI. New business

- A. Communications Committee: There has been a suggestion from a SAR member to organize a committee to discuss portable repeaters, develop a model communication plan, recommend radio equipment plan for NMSARC teams, helping identify key members on each SAR team who are responsible for team radios and communication policy, asking teams to complete a questionnaire on communications related issues, and address communication-related training for teams at ESCAPE. It was discussed that this would benefit the SAR communication and would reflect well on NMSAR. This committee would be an advisory group to NMSARC members. Joe will take the lead in helping to develop this committee and be the NMSARC representative.
  - B. Dropbox files from Cascio: Gary Cascio is helping to develop a dropbox for council information. This can be used for archiving information.
  - C. Hug-a-tree: There is permission to present the Hug-a-tree program and to train people to present the Hug-a-tree program to elementary age children. This program also provides education for parents to help parents know how to provide searchers with clues.
  - D. Ralph Dawdy Award: There has been several nominations for this award. Eric, Nate and Bob will be a committee to make the recommendation to the rest of the board.
  - E. Plaques: Plaques are given to departing members of the board. Eric will get these plaques.
  - F. Fallen Heroes: Eric will send out a notice on the SAR Forum for fallen heroes. Please get names of our SAR members that are no longer with us.
  - G. Board member recruitment: There are going to be 6 board vacancies that year on the board. Please get out and recruit new members.
- VII. Adjourn: It was moved by Bob and 2nd by Edwin for the meeting to adjourn. Unanimously approved. The meeting adjourned at 1427.
- VIII. Next meeting: Our next meeting will be a general May 11, 2013 at ESCAPE.

Respectfully Submitted,

Cindy Oliver  
Secretary, NMSARC